

# Providence Baptist Church of San Francisco

1601 McKinnon Avenue • San Francisco, California 94124

The Providence Baptist Church of San Francisco, CA seeks to fill the position of full-time pastor. We seek a visionary pastor with strong leadership skills who will preach the unadulterated Gospel of Jesus Christ, teach sound Baptist doctrine; engage in pastoral care ministries; provide spiritual leadership, development and training; and act as the chief administrator of staff, both paid and unpaid.

## PASTORAL VACANCY ANNOUNCEMENT

**Responsibilities** (included but not limited to):

1. Serve as spiritual leader of the Providence Baptist Church
2. Accountable to membership of Providence Baptist Church of San Francisco
3. Work in consultation with the official ministries of the church
4. Leading the deacons, trustees, church officers, and ministry leadership as they perform their assigned responsibilities
5. Primary preacher of the Gospel at Providence Baptist Church
6. Conduct group teaching sessions on theological doctrines, biblical doctrines, Baptist doctrines, and church leadership
7. Promote the church school, prayer meeting, Bible study and all other church ministries
8. To conduct any and all religious ceremonies in this Church such as worship services, weddings, baby blessings, funeral, baptisms, the Lord's Supper and any other religious ceremony normally performed by pastors of Baptist churches.
9. To preside, as chairperson, over all general business meetings of the Church membership.
10. To preside over meetings of the Board of Deacons.
11. To act as advisor and counselor to the Board of Trustees and all other auxiliaries and ministries of the Church.
12. To accept invitations to attend meetings from any religious or civic organization or delegate a representative to attend in his absence.
14. Participate in and supports district, state, and National Baptist Conventions
15. Leading in planning, executing and evaluating comprehensive church programs of worship, education, evangelism, mission, and ministries

### Required Experience:

Possess a minimal of five (5) years pastoral leadership experience

### Required Education:

Bachelor's degree from a theological seminary, divinity school or accredited post-secondary institution

### Preferred Education:

Masters or Doctorate of Theology Degree or Divinity Degree or equivalent experience

### Special Characteristics and Skills

- Outstanding faith in God and commitment to Christian service
- Visionary
- Demonstrated leadership and interpersonal relationship skills
- Excellent oral, written, and listening skills
- Proven community leadership skills
- Knowledge of business and administrative practices
- Basic computer technology skills, email, text messaging, and social media
- Knowledge and experience in addressing the concerns and needs of youth

### Interested candidates should submit the following:

1. Completed application
2. Copy of license and certificate of ordination
3. Verification of college degrees, seminary, or theological training/course work
4. Five reference letters (2 from pastor/clergy, 2 chairman of deacons/officer, and one (1) community leader)

To apply go to: [www.providencecares.org](http://www.providencecares.org)

Submit all documents to: **Providence Baptist Church Search Committee**  
**P. O. Box 24051, San Francisco, CA 94124 • providencesearch1@gmail.com**

**The deadline to submit all requested information is due November 30, 2016 by 5:00 p.m.**